

# Leadership and Management in Care NVQ Level 4



This new NVQ level 4 programme replaces both the Registered Manager NVQ4 (Adults) and Managers in Residential Childcare NVQ4 awards. This is a qualification for managers of care services who want to offer improved service to their customers and clients. It is for anyone who wants to make a difference to the way they work. The qualification is based on standards of performance, which are:

- 1. Selected by the Care Sector**
- 2. Recognised by employers in the Care sectors.**

Delegates are required to demonstrate achieved competencies in accordance with these national standards. The award is validated by Edexcel. It will be achieved by Accreditation of Prior Learning and Achievement (APL) together with observation of current work practices. Delegates will be assisted to assemble a Portfolio of documentary evidence to support a claim that they perform their leadership and Management duties and responsibilities in a competent manner. Assessment is based on what they know and can do. Delegates will be asked to show that they are competent by providing evidence that they:

- Can perform identified tasks consistently to the required standard
- Have appropriate knowledge and understanding of what they are doing
- Can apply the skills in a range of different situations

## To achieve the NVQ qualification delegates must demonstrate competence in the following eight units:

Unit code	Unit Description
A1	Manage and Develop Yourself and Your Workforce within Care Services
B1	Lead & Manage Provision of Care Services that Respects, Protects and Promotes the Rights & Responsibilities of People
C1	Develop and Maintain Systems, Procedures and Practice of Care Services to Manage Risks and Comply with Health and Safety Requirements
E1	Lead and Manage Effective Communication that Promotes Positive Outcomes for People within Care Service
A3	Actively Engage in the Safe Selection and Recruitment of Workers and their Retention in Care Services
B2	Lead and Manage Provision of Care Services that Promotes the Well Being of People
E4	Lead and Manage Provision of Care Services that Promotes Opportunities, Identifies Constraints and Manages Risk
E10	Ensure Policies, Procedures and Practice for the Conduct of Workers within Care Services are Adhered To

Delegates will attend a series of 8 monthly support & guidance and assessment workshops. In between each session delegates will have access to support and guidance from Assessors and an Internal Verifier nominated by the centre where they work. They will also be encouraged to Network with their colleagues. In addition to this delegates will be expected to allocate themselves approximately 4 hours per week at their place of employment, to work on their Portfolio of Evidence

## The Programme Includes:

- \* Induction Session for Candidates and Clients Assessors
- \* All Programme Documentation, Files and Materials
- \* EDEXCEL Delegate Registration
- \* Support and Guidance to Candidates via telephone and E-Mail
- \* On Site support for candidates

For further information about the delivery of this award please contact  
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