



The Managers in Residential Childcare NVQ level 4

The Managers in Residential Childcare NVQ level 4 programme is a qualification for Managers of Childcare Centres who want to offer improved service to their customers and clients. It is for anyone who wants to make a difference to the way they work. The qualification is based on standards of performance, which are selected by the Care Sector and recognised by employers in the Care sectors.

Delegates are required to demonstrate achieved competencies in accordance with these national standards. The award is validated by EDEXCEL - BTEC. It will be achieved by Accreditation of Prior Learning and Achievement (APL) together with observation of current work practices. Delegates will be assisted to assemble a Portfolio of documentary evidence to support a claim that they perform their Management duties and responsibilities in a competent manner. Assessment is based on what they know and can do. Delegates will be asked to show that they are competent by providing evidence that they:

- Can perform identified tasks consistently to the required standard.
- Have appropriate knowledge, and understand why they are doing things.
- Can apply the skills in a range of different situations.

To achieve the NVQ qualification delegates must demonstrate competence in the following ELEVEN units.

<u>Key Role</u>	<u>Unit Description</u>
Key Role 'A' Leadership	(1) Demonstrate a style of leadership that ensures an organisational culture of open and participatory management and practice.
	(2) Manage the Development and Direction of the Provision
Key Role 'B' Safeguards & Promotes Well Being	(3) Manage a provision, which actively promotes children's and young people's life chances
	(4) Manage and contribute to Childcare practice in group living
	(5) Manage, and engage in work with children and young people, individually and in groups, to achieve optimal outcomes
	(6) Develop and maintain an environment which safeguards and protects children & young people.
Key Role 'C' People	(7) Contribute to the selection, recruitment and retention of staff to develop a quality service
	(8) Develop teams and individuals to enhance performance
	(9) Take responsibility for the continuing professional development of self and others
Key Role 'D' Quality	(10) Promote and manage a quality provision
	(11) Determine the effective use of resources

After each delegate has been interviewed at an introduction session, a group of appropriate delegates will attend 9 full-day workshops – typically one per month. In between each session delegates will have access to unlimited support and guidance via telephone, facsimile and e-mail, and will be encouraged to network with their colleagues.

In addition to this delegates will be expected to allocate themselves approximately 3 hours per week at their place of employment, to work on their portfolio of evidence.

The Programme Includes:

- Interview and Induction Session
- Unlimited support via telephone and email
- All Programme Documentation, Files and Materials
- One to One Portfolio Review Session
- Set of Knowledge & Understanding Questions
- Assessment Interview
- Set of programme handouts
- Internal Verification to Confirm Award

For further information about the delivery of this award please contact Bob Harknett at Aurelia Training Ltd on 07768 741266 or email bh@aureliatraining.com